1. Fifty percent (50%) of voting members who have confirmed registration upon the beginning of the assembly shall constitute a quorum as required by constitution (S7.14.). Registered Voting Members will receive the access link for Zoom participation. Visitors may view via livestream on the New Jersey Synod website. Microphones should be muted unless a person is recognized by the chair.

2. In order to vote, Voting Members must be registered and logged into the virtual Assembly.

3. Two (2) lay representatives of Synodically Authorized Worshipping Communities and Ministries under Development on the territory of the New Jersey Synod shall be given voice and vote during the Assembly.

4. Persons who are on the roster of the New Jersey Synod, ELCA, On Leave From Call or Retired, Living Out-of-State, but who are serving New Jersey Synod congregations/worshiping communities by special appointment, and those Retired Pastors Living Out-of-State who are actively engaged in the life and ministry of the New Jersey Synod shall be given voice and vote during the Assembly.

5. Persons on the roster of the Evangelical Lutheran Church in America (ELCA) in a Synod other than the New Jersey Synod, but who are serving New Jersey Synod congregations by special appointment, shall be given voice, not vote, during the Assembly and be allowed to sit with the voting members of their respective congregations during the Assembly.

6. Persons who are not on the roster of the ELCA, but who are serving New Jersey Synod congregations/worshipping communities by special appointment, shall be given voice, not vote, during the Assembly and be allowed to sit with the voting members from their respective congregations during the Assembly.

7. Persons who are not on the roster of the ELCA, but who are serving New Jersey Synod congregations/worshiping communities by special appointment and are ordained ministers of another Lutheran church body that is a member of the Lutheran World Federation or of a church body with which a relationship of full communion has been declared and established by a Churchwide Assembly of the ELCA shall be given voice and vote during the Assembly.

8. Chairs of Mission Teams listed by the Synod Council shall be given voice, not vote, on matters pertaining to the work of their Program Units during the Assembly.

9. Voting will take place in a variety of ways throughout the assembly. These will include google forms, the poll function of zoom, and raised hands. To have an abstention recorded, notify the secretary via the chat function. Abstentions do not count in the vote totals.

10. When an item of business is opened by the chair for discussion, those voting members wishing to speak shall do so as instructed. Before speaking, each person must indicate their name and congregation name and location. Members must specify if they are speaking for or against the item under consideration.
11. Debate shall be limited to two minutes per person per issue. Time will be kept by the Secretary. Debate will terminate when three speakers have been heard on each side, unless otherwise determined by a majority vote of the voting members present and voting of the assembly.

12. The deadline for submitting resolutions is March 8, 2021. Late resolutions will not be accepted; any resolutions received after the deadline will be considered by the Synod Council at its next meeting. The Synod Council and/or Executive Committee may submit resolutions directly to the Assembly.

13. All resolutions shall be reviewed by the Committee of Reference and Counsel, which, when reporting to the Assembly, may:
   1. recommend approval;
   2. recommend disapproval;
   3. recommend referral to the Synod Council; or
   4. recommend a substitute motion to the Assembly

14. Due to the online nature of the assembly this year, nominations from the floor will not be accepted.

15. All reports published in the Bulletin of Reports shall be received by the Assembly by virtue of that fact without vote.

RULES OF PROCEDURE FOR ADOPTION OF THE 2022 SPENDING PLAN

1. At the time of the introduction of the Spending Plan, discussion shall be limited to questions for clarification and information and the serving of notices of intent to move an amendment to the Spending Plan.

2. Voting Members desiring to present motions germane to the Spending Plan shall be given until 1:00pm, Saturday, May 8 to submit written notice of such intent to the Chair of the Fiscal Management, Administration, and Property Committee or Treasurer, using the chat function of the meeting platform.

3. The Fiscal Management, Administration, and Property Committee shall meet with voting members proposing an amendment.

4. At the time appointed for the adoption of the Spending Plan, the Fiscal Management, Administration, and Property Committee shall report to the Assembly all proposed amendments, with the Committee’s recommendations.

5. When motions germane to the Spending Plan are presented on the Floor of the Assembly, the Fiscal Management, Administration, and Property Committee shall have an opportunity to respond to the recommendations. Any Voting Member wishing to increase a line item in any area of the Spending Plan shall propose a source of funding.